Eternity Charity Shop Team Job Description

Serving the community with compassion, dignity, and practical support 🛍️❤️

Position Title

Eternity Charity Shop Team Member
(Also known as: Charity Shop Volunteer)

Purpose of the Role

The Eternity Charity Shop Team helps serve the local community by providing a welcoming and well-organized shop environment. Team members support the ministry of the church through customer service, donation management, and practical acts of kindness that reflect care, dignity, and generosity.

Key Responsibilities

- Welcome and assist customers in a friendly and helpful manner
- Sort, price, and display donated items
- Operate tills and handle transactions where required
- Help keep the shop clean, tidy, and well-presented
- Assist with receiving and organizing donations
- Support stock rotation and seasonal displays
- Work respectfully with customers, donors, and team members
- Help create a warm and welcoming atmosphere for the community

Desired Qualities

- Friendly and approachable attitude
- Reliable and dependable
- Good communication and customer service skills
- Team-oriented mindset
- Honest and trustworthy
- Willingness to serve the community with compassion and respect

Requirements

- Commitment to the mission and values of the church and the Eternity Charity Shop
- Ability to work cooperatively as part of a volunteer team
- Willingness to assist with a variety of retail and practical tasks
- Basic retail or customer service experience helpful but not required

Time Commitment

- Flexible shifts during shop opening hours
- Opportunities to serve weekly, fortnightly, or as available
- Additional support may be needed during busy seasons or special events

Reporting To

- Charity Shop Manager
- Church Warden
- Church Leader

Mission Statement Example

“The Eternity Charity Shop Team exists to serve the community with kindness, dignity, and generosity while supporting the ministry and outreach of the church.”