A/V Team Job Description

Helping people hear the message, see the vision, and engage in worship 🎛️🎤💡

Position Title

A/V Team Member
(Also known as: Audio Visual Volunteer, Media Team Member)

Purpose of the Role

The A/V Team supports church services and events by managing sound, visuals, lighting, and media presentation. Team members help create an excellent and distraction-free environment that allows people to fully engage in worship, teaching, and church life.

Key Responsibilities

- Operate sound, projection, lighting, and presentation equipment during services
- Manage slides, videos and sermon media
- Assist with microphone setup and stage preparation
- Monitor audio quality and troubleshoot technical issues when needed
- Support livestreams or recordings where applicable
- Help set up and pack down equipment before and after services
- Work closely with worship leaders, speakers, and church staff
- Maintain a calm and focused presence during live services

Desired Qualities

- Reliable and punctual
- Team player with a servant-hearted attitude
- Willingness to learn technical systems and equipment
- Good attention to detail and concentration
- Ability to remain calm under pressure
- Positive attitude and flexibility

Requirements

- Commitment to the mission and values of the church
- Basic technical knowledge helpful but not always required
- Willingness to attend training and practice sessions
- Ability to arrive early for setup and preparation

Time Commitment

- Typically serves during services
- Expected arrival: 45 to 60 minutes before service start time
- Service rotation may vary weekly or monthly

Reporting To

- A/V Team Leader
- Church Wardens
- Church Leader

Mission Statement Example

“Our A/V Team supports worship and communication by using technology with excellence, creativity, and servant-hearted dedication.”